

# How to Get Set up for eStatements in FCU Home Banking

e-Statements are a great way to manage your financial business with FCU. They are available through Home Banking and are ready for downloading on your PC faster than the statements can be delivered by mail. e-Statements help deter criminal activities and allow you to help save the environment by going paperless.

In surveys and discussions with members, we find that most people don't use their statement anymore. Home banking allows free and frequent access to account information so there is no need for the "monthly balancing" exercise. Actually, a great number of members tell us they either never open their statement or only glance at it, then it is shredded. So why get the paper statement at all?

**Setting yourself up for e-Statements is easy. If you are already receiving e-Lerts, use steps 1, 2, 3, and 6.**

**Step 1:** Log into your home banking account – [www.flcu.org](http://www.flcu.org)  
(If you haven't done this for awhile, you will need to call or visit any FCU office. We will get you set up and walk you through the steps.)

**Step 2:** Click on Preferences

**Step 3:** Click on Change E-mail to verify your address is correct. If not, please update. If correct, click "Back to Preferences" and continue with step 4.

**Step 4:** Click e-Mail Services  
Click My e-Mail Subscriptions  
Scroll all the way to the bottom to accept and/or submit

**Step 5:** If you would like to set up additional e-Lerts, follow the on-screen instructions for "My Personal e-Lerts". If not, go back to Preferences.

**Step 6:** Click e-Statement Selection – change the drop down box from US Mail to Electronic, then click "Yes" to save settings.

## YOU'RE ALL SET!

While you are in the Preferences area, you can designate preferred format, explore the variety of e-Lerts which you can set up, change your password, and much more. You will find these under E-mail Services.

**Members with FCU Visa Credit Cards can set those statements up for electronic delivery also.**

Log into your home banking account  
Click on your credit card  
Click Online Services at the top  
Then Modify eStatement Profile  
Enter your email address and you are all set

